

DURHAM COUNTY LIBRARY
BOARD OF TRUSTEES
February 13, 2007
Library Board Room, Main Library

MINUTES

Call to Order

Chair Ken Berger called the meeting to order at 6:06 P.M.

Roll Call

Present: Ken Berger, Marion Dillahunt-Andrews, Allan Lang, Jon Miller, Mohammad Rashdi, and Elsa Woods, Board members; Jana Alexander, Skip Auld, Rheda Epstein, Priscilla Lewis, Sandra Lovely, Joyce McNeill, and Susan Wright, Library Staff; and Michael Page, Durham BOCC liaison.

Absent: Joe Hewitt and Al Roberts, board members.

Approval of Agenda

The agenda was approved as revised, adding in a brief update of Strategic Planning.

Strategic Planning

Sandra Lovely reported that the full Strategic Planning Steering Committee met with the consultants for the first time this afternoon. It was a good turnout and many decisions were made working towards the Future Search Conference to be held on May 18th and 19th. Best practices bus tours to Greensboro, Charlotte, and Henrico County, VA, are planned. An announcement on the wiki is expected next week.

Approval of Minutes

The minutes of the January 9, 2007 meeting were approved as written.

Communications

Ken passed around the clip report. Jana pointed out highlights including North Regional grand opening. Spring *Branching Out* will be included in March 3rd *Herald-Sun*.

Other Announcements

Vacancy: Ken reported on three applications received for the Board vacancy: Ann Rebeck, Lynn Eaton, and Joyce Sykes. Each person brings a different type of experience that could be helpful to the Library Board. The County Commission makes the appointment decision. Discussion followed as to how or even whether to give input to the Commissioners concerning a recommendation. It was decided not to make any recommendation at this time. Ken asked board members to send him, over the next two days, their thoughts on the candidates, on the board's role in the process, and the

recommendation process. He will decide how he will proceed after that, and inform the board of his decision.

New Patron Type: Skip announced the new “Computer Use” patron type for residents or non-residents to get a Library card (to replace anonymous guest passes) for access to the public computers. No Library materials may be checked out with this patron type. The Board asked for future reports and updates from Skip with the concern of current long waits for public access computers.

Financial Report

Skip passed out the FY07 Financial Activity Sheet showing expenditures through 1/31/07 (50% of the year remaining).

Committee Reports

Board Development and Evaluation—Elsa passed out minutes from the last committee meeting.

Facilities and Standards—Marion suggested to wait for Al’s minutes from the committee meeting.

Policies—Jon’s committee reworked the By-Laws as requested. The Board voted approval.

Planning and Budget—Allan reported that the committee will meet on February 22nd with Library Administration and the Library’s budget analyst from 2-4 PM for prioritizing and input of data.

Information and Technology—In Joe’s absence, Ken referred to e-mailed minutes and a draft change of the committee charge to be approved by the Board. The Board voted to approve.

“The Information Technology Committee exists to advise the director and the board on information technology issues and activities, bringing their expertise, experience, and expression of community concerns on all related matters, as appropriate, to the attention of the director and the board.”

County Commission Liaison—Michael reported that the new plan of service for McDougald Terrace passed as part of the Commissioners’ consent agenda on Monday evening.

External Reports

Library Foundation—Ken reported that the Durham Library Foundation met twice the past month.

Friends of the Library—Elsa gave the dates for the next FOL book sale: April 13, 14, & 15, 2007.

Friends of Stanford L. Warren Library—No report.

Old Business

Horizon Update: None.

Congratulations!—The Board congratulates the Library staff on a truly GRAND opening at North Regional! What a turnout—estimated at 500!

Updates on Branches/Regionals—Skip gave updates. **East Regional** has been LEED certified at the silver level.

New open hours at **McDougal Terrace Branch** are 3:30 – 5:30 Mondays through Thursdays and 10:00 – 2:00 on Saturdays. There are also twice-monthly Friday Bookmobile stops and weekly Thursday morning story times. We will re-evaluate the branch in the summer and look to transitioning it to a Community Learning Center in the fall.

South Regional will have a slight interior re-design with a vending machine (food and drink) area, some merchandising shelving, and changes in service desks, etc.

Skip is pursuing a **Southwest** addition to bring the total square feet to 25,000 rather than 20,000. It may or may not move forward.

New Business

Library Budget—Skip already e-mailed budget timeline. Joyce will input budget requests into SAP by deadline of March 9th.

Director's Report

Skip re-iterated the energy at the full Strategic Planning Steering Committee meeting earlier today. A few of Skip's primary goals are: creating a customer-centered Library System (whether you like to use the term user, patron, or customer); staff as book experts; and staff as technology experts (for individual and group training). Any significant reorganization will probably be after the Strategic Planning process.

Adjournment

The next Library Board meetings will be held on March 13 and April 10, 2007.

A motion was passed to adjourn the meeting at 7:49 P.M.

Respectfully submitted,

Susan Wright