

Durham County Library Board of Trustees
Tuesday, April 7, 2009
Third Floor Conference Room, Main Library

MINUTES OF THE MEETING

Call to Order: Chair Al Roberts called the meeting to order at 6:05 P.M.

Roll Call: Mr. Roberts did a visual roll call. Present: Tatia Ash, Joe Hewitt, Allan Lang, Al Roberts, Michael Schoenfeld, Joyce Sykes and Elsa Woods, Trustees; Dr. Wendell Musser, Friends of the Library Liaison and Placide Barada, Foundation Liaison

Also Present: Skip Auld, Lakesia Farmer, Catherine Mau and Gina Rozier, Library Staff

Absent: Mohammad Rashdi, Trustee and Becky Heron, BOCC Liaison

Approval of the Agenda: The agenda was unanimously approved as written following a motion by Mr. Schoenfeld which was seconded by Ms. Woods.

Approval of the February and March Minutes: The minutes for the February and March meetings were unanimously approved as written.

PUBLIC COMMENTS: none

COMMUNICATIONS:

Ms. Rozier circulated the Clip Report which included a lot of publicity about the library.

- *Durham Reads Together* will take place during October. The book will be announced soon.
- Volunteer Appreciation will be held Thursday, April 16th from 4 – 6 pm at Rigsbee Hall. The Library Family is invited.
- National Library Workers Day is Tuesday, April 14th. Mr. Roberts will send an email to the staff on behalf of the Board.
- *Poetry for Everyone* started on Sunday, April 5th. Two events have been held so far. The culmination of the event will be Latina author Pat Mora reading from her work at the Main Library on Thursday, April 30th.
- Mr. Auld commented on the March 31st article in the *Herald-Sun* that mentioned the Main Library Renovation. Mr. Auld wanted to clarify that the project would be finished by 2015 not 2013. He also noted that the project is fully funded by the County. Any additional funding would be used to enhance the library with things such as a rooftop garden or sculpture garden.

ANNOUNCEMENTS

- Ms. Mau announced that there will be some changes to the current AV and Business Reference areas of the Main Library in the next week or so. Adult AV materials will be moved to the second floor Business Reference room behind the Reference Desk. Children's AV materials have been moved to the Children's Room and Teen materials are in the Teen Area on the third floor. The first floor will house self checkout machines, holds, the computer lab and possibly a vending area. Mr. Lang suggested that we note the change on the library's website.
- All library locations will be closed on Wednesday, May 6th for Staff Development Day. Mr. Auld invited the Trustees to attend Staff Day which will be held in the Main Library Auditorium from 8:30 am – 12:30 pm.
- There will be an Urban Libraries Council Audio Conference entitled "The Economic Stimulus Package: What it Means for You" on Wednesday, April 15th from 1:00 – 2:30 pm in the Library's Board Room.

FINANCIAL REPORT - MR. AULD

- Mr. Auld distributed a Third Quarter Budget Report.

COMMITTEE & EXTERNAL REPORTS:

Board Development & Evaluation – Mr. Roberts

The Board Retreat will be held Saturday, April 18th from 9 am to 1 pm in the Rand Room of the Durham Arts Council.

Next Meeting: To Be Announced

Facilities & Standards – Ms. Woods

The committee did not meet in March. The April Meeting agenda will include discussion of the use of malls, Bookmobile Stops and vending in the library.

Next Meeting: Tuesday, April 21st at 6 pm

Information Technology – no report

Next Meeting: Monday, April 13th at 12 pm at the Bruegger's Bagels on Ninth Street (later changed to Monday, May 11th at 12 pm at Bruegger's Bagels on Ninth Street)

Planning & Budget – Mr. Lang

The committee met on March 30th. The discussion centered around how Mr. Auld and Library Administration are coping with the budget cuts.

Next Meeting: Wednesday, April 29 at 3 pm in the Board Room

Policies – Mrs. Sykes

The committee did not meet. The Overdue, Registration and Co-Sponsored Programs and Events Policies are being sent to the committee for review.

Next Meeting: To Be Announced

County Commissioners – no report

Library Foundation – Placide Barada

- Mrs. Barada explained the purpose of the Library Foundation. The Foundation is moving to quarterly meetings.
- On Tuesday, May 26th, the Board of County Commissioners will recognize Judge Willis Whichard for his years of service as President of the Library Foundation.
- Lou McCutcheon wrote a letter to County Manager Mike Ruffin about the impact no new staff would have on library services.

Friends of the Library – Dr. Musser

- The Friends met on Wednesday, April 1st. The Spring Book Sale made over \$29,000 before expenses. The satellite book sales have raised \$22,000 since their inception.
- At their June 3rd Board Meeting, the Friends will discuss the opportunity to enlarge the size of the board. The Annual Meeting will be held June 3rd.
- Four applications were received for the Friends Scholarship.

Next Meeting: Wednesday, May 13th

Mrs. Sykes asked if any progress had made towards filling the Board's vacancy. Mr. Roberts commented that a letter has been sent to the County Commissioners and to the Clerk's Office. The vacancy has to be advertised.

OLD BUSINESS: None

NEW BUSINESS: None

DIRECTOR'S REPORT:

- Ms. Rozier shared that the makers of the movie "Main Street" are considering using the Main Library for one of its scenes. This would mean closing the library all day on Friday, May 1st. If Main does not work, Stanford L. Warren will be suggested. The movie's producers have offered to reimburse the library for any revenue lost due to the library's closing. After much discussion, it was decided that it would be a great opportunity for the library to be involved in this project. Library Staff was encouraged to think about the precedent that would be set by closing the library. Criteria for closing the library should be considered. Ms. Rozier reiterated that the Main Library has not yet been selected as the site.
- Mr. Auld addressed questions about the Budget Report that was distributed earlier in the meeting. The percentage of funds expended represents funds that have either been spent or encumbered.
- Mr. Auld gave an update on the security issues at North Regional.
 - The library will be handling loitering in a different way. People who are not at the library for a library-related purpose will be asked to leave. For youth to return to the library, they will have to bring a parent or guardian in to meet with the library manager who will explain the library's Courteous Conduct Policy.
 - Staff will also implement the 30-30-30 technique. For the next 30 days, every 30 minutes all staff will take 30 seconds to scan the library looking for anything (or anyone) that may be out of place. Suspicious activity will be reported to Security.
 - The staff met with the teens who regularly use the library to inform them of the changes that are being implemented. Letters were also sent out in the students' report cards informing parents of the changes.
- Mr. Auld reported on his trip to the PLA Symposium in Nashville, TN. Highlights of his trip included touring the Nashville Public Library and visiting Fisk University.

The meeting was adjourned at 7:00 pm after a motion by Dr. Musser and a second by Mr. Schoenfeld.

Respectfully submitted,
Lakesia W. Farmer, Executive Assistant

NEXT MEETINGS: May 5 and June 2, 2009 (Main Library First Floor Auditorium) at 6:00 pm