

Durham County Library Board of Trustees
Tuesday, March 16, 2010
Large Meeting Room, Parkwood Library

MINUTES

- I. **Call to Order:** Chair Al Roberts called the meeting to order at 6:13 pm.

Roll Call: Present: Tatia Ash, Joe Hewitt, Allan Lang, Al Roberts, Dotty Reid, Joyce Sykes, Beck Tench and Elsa Woods, Trustees; and Skip Auld, Lakesia Farmer, Gina Rozier, Alice Sharpe and Jill Wagy, library staff

Absent: Michael Schoenfeld, Trustee; Dr. Wendell Musser, Friends of the Library Liaison; and Commissioner Becky Heron, BOCC Liaison

Approval of the Agenda: The agenda was amended to move the Technology Report ahead of Communications and unanimously approved.

Approval of the January Minutes: The January minutes were unanimously approved as written following a motion by Beck Tench and a second by Joe Hewitt.

- II. **Public Comments:** none

- III. **Technology Report:** (Jill Wagy)

- The library's e-rate application has been filed. Once the application is approved, it will result in an 80% discount in telecommunications costs. This savings will be used to install high-speed fiber networks at the regional libraries. E-rate must be applied for on an annual basis.
- The library hosted ILS demos from five vendors and is in the process of deciding whether to move to a new ILS, and if so, which vendor to select. Library staff will have to decide this month if the library will be a beta test site for the open source software, Evergreen, which is the product that the State Library is going with. Evergreen is currently creating and testing an Acquisitions Module. Once that module is complete, Evergreen will offer the same services we are currently able to access with Horizon. Mr. Auld is planning to arrange a conference call with King County (Seattle) Library's IT department to discuss their work in developing the Acquisitions Module and to assess if it will meet the library's needs.
- Self checks at Main will be up and running soon. Security gates still need to be installed.
- Electronic Resources statistics were distributed.
- Ms. Wagy shared parts a proposal to bring Google high speed Internet to Durham. On Thursday, March 18th at 11 am, a photo will be taken at the DBAP spelling out the phrase "Durham Wants Google."

- IV. **Communications:** Ms. Rozier reviewed highlights from the Clips Report Summary.

- The Top Ten list in the *Herald-Sun* has been very popular. This list is the top ten titles in various categories that are checked out each week.
- There was a front page story featuring the storytime at North Regional Library with Children's Librarian Casey Nees.
- The event with author J. California Cooper was well attended and served as the kickoff for Let's Talk About It: The African-American Experience, which is being held at Stanford L. Warren Library. The book discussions have had a solid attendance.
- Copies of the latest *Best of Friends* and *Branching Out* were distributed.
- Charlotte Mecklenburg Library has picked up Durham County's "Divining America" series. They are also interested in hosting "Star Spangled Girls."

- Plans for the grand openings of South and Southwest are underway. Southwest will reopen on May 24th with a Grand Open House from 10 am to 2 pm. The program and ribbon cutting will begin at 10 am with festivities moving inside at 10:30 am.
- The library is promoting Hi Fiber Durham with a slide on the website. Bookmarks will also be available.
- The Main Library will host “A Celebration of Billie Holiday” on Sunday, March 21st at 3 pm. Board members were given their cards for the Durham Library Foundation Humanities Society.
- The Friends Spring Book Sale will be April 9th – 11th at the Main Library.

V. **Announcements:**

- The Friends will be holding a book donation day on April 22nd at Duke University in front of Duke Chapel. Ms. Woods recruited a couple of volunteers to fill the remaining time slots.
- The Friends will begin selling tote bags for \$10.
- The NC Public Library Directors Association spring meeting will be held in Durham on March 18th and 19th.
- The library’s Marketing Division won the County’s first Environmental Government Impact Award for the implementation of reusable tote bags. These bags, which can be checked out and used repeatedly, helped the library eliminate the use and disposal of more than 14,000 plastic bags per year. The library’s marketing team will be recognized at the Monday, March 22nd BOCC meeting.

VI. **Financial Report:** Mr. Auld reviewed the 2nd Quarter Financial Report.

VII. **Committee & External Reports:**

- **Board Development & Evaluation** (Ms. Ash): The committee did not meet.
Next Meeting: To be determined
- **Facilities & Standards** (Ms. Woods): The committee is continuing its work on standards. Once the technology standards are complete, a draft of the revised standards will be sent to the Board for review.
Next Meeting: To be announced
- **Information Technology** (Mr. Hewitt): The committee met on March 15th. Many of the items were discussed in the Technology Report given earlier in the meeting. Self check-out will soon be a reality at Main Library. In future meetings, the committee will discuss technology plans and needs for the new Main Library.
Next Meeting: To be announced
- **Planning & Budget** (Mr. Lang): Mr. Auld reviewed the budget submitted for the upcoming fiscal year. He also discussed the library’s budget transmittal letter and the focus areas for the next year. A chart explaining staffing levels throughout the library system was distributed.
Next Meeting: To be announced
- **Policies** (Mrs. Sykes): The proposed amendments to the bylaws were reviewed. The most significant change was that meetings will now be held bi-monthly instead of monthly. Other minor revisions included changing the terms Chairman and Vice Chairman to Chair and Vice Chair and changing Director of Libraries to Library Director. The Board voted unanimously to approve the amendments to the bylaws. Library staff will forward the amendments to the BOCC for approval.
Next Meeting: To be determined
- **County Commissioners** (Commissioner Heron): no report
- **Friends of the Library** (Dr. Musser): no report

- **Staff Liaison** (Mrs. Farmer): An updated roster, meeting schedule and Library Family listing for the Trustee notebooks were distributed.

VIII. **Old Business:** none

IX. **New Business:** none

X. **Director's Report** (Mr. Auld): Copies of a handout entitled "What Can Be Done about North Carolina's Public Libraries?" were distributed. Mr. Auld explained that the handout was the basis for the presentation that he and Wilson County Library Director Greg Needham would be giving at the NC Public Library Directors Association meeting later in the week. North Carolina is ranked 42nd in the United States in per capita funding. Mr. Auld and Mr. Needham are working to raise awareness and funding for NC public libraries. Although Durham is one of the highest funded counties per capita in the state, North Carolina is not up to the national average. Mr. Auld will send the Board the link that ranks per capita by county in North Carolina.

Alice Sharpe reported on the Library Foundation's feasibility study to gauge interest/support for enhancements to the new Main Library, specifically a rooftop garden, sculpture garden and outside children's space as well as a "greatest needs" fund. The Library Foundation is moving ahead with a campaign, but the campaign schedule is still being fine tuned by the Development Committee. Ms. Sharpe will be soliciting the financial support of the entire Library Family. This campaign will be system wide not just for enhancements to the new Main Library or new regionals. There will be several facets to the campaign, and numerous naming opportunities will be available. Ms. Tench expressed interest in helping to use social media in the fundraising efforts.

XI. **Adjournment:** The meeting was adjourned at 7:52 pm following a motion by Mr. Lang and a second by Ms. Ash.

NEXT MEETINGS: May 18, 2010 at Stanford L. Warren Library, 1201 Fayetteville Street, 6-8 pm
July 20, 2010 at Southwest Regional Library, 3605 Shannon Road, 6-8 pm