

**Durham County Library Board of Trustees**  
**Tuesday, November 9, 2010, 6:00 p.m.**  
**Main Library Auditorium**

**I. Call to Order**

Chair E. Al Roberts called the meeting to order at 6:09 p.m.

**Roll Call:** Present: Henry Felder, Joe Hewitt, Allan Lang, E. Al Roberts, Joyce Sykes, Beck Tench Trustees; Becky Heron, Board of County Commissioners Liaison

Wendell Musser, Friends of the Durham Library Liaison; Priscilla Lewis, Catherine Mau, Rheda Epstein, Joyce McNeill; library staff.

Absent: Paolo Mangiafico, Dotty Reid, Michael Schoenfeld, Trustees

**Approval of Agenda:** Agenda approved as written.

**Approval of September Minutes:** The September minutes were unanimously approved as written.

**II. Communications**

A report was emailed to the trustees previously.

**III. Public Comments**

There were no public comments.

**IV. Announcements**

- The Trustees' Award will be given at tomorrow's Staff Day at noon.
- If the Trustees wish to get together for a holiday party, they are invited to make plans after the meeting.

**V. Comments from County Commissioner**

There were no comments from Ms. Heron.

**VI. Policy Committee Report**

- Ms. Sykes said that a limit of five interlibrary loans per card was added to the Circulation Policy. Move to accept the changes to the policy as written: Ms. Sykes. Second: Mr. Hewitt. Changes were unanimously approved as written.
- Ms. Sykes said that the Meeting Room policy and Cosponsored Program policy will be brought to the next meeting.

**VII. Director's Report**

Ms. Lewis reported the following:

- New Library Director, Tammy Baggett, starts November 29. Ms. Lewis said she will go back to her original duties and help Ms. Baggett.
- A reception for Ms. Baggett will be held in the Main Library Conference Room, Wednesday, December 15, from 5:00–7:00 p.m.
- New Board Member Orientation will take place December 8, time TBD.

- Security cameras may be installed at the Main Library by Thanksgiving.
- Interlibrary Loan is now handled at each library location.
- Joanne Abel is working in the Humanities Coordinator position vacated by Marian Fragola. The position has been reduced to a half-time position paid by the Durham Library Foundation.
- There is a backup in materials at the new locations. Ms. Lewis reported that she received permission from Wendell Davis and Mike Ruffin to hire temporary workers until June using money from the book budget.
- The new locations circulate more items than Main. Courier hours are needed. Rounds will be handled before lunch.
- Ms. Heron reported that next year will be a tougher year for the County budget.
- Ms. Lewis continued by stating that staffing the new facilities at an appropriate level just was not done and that we shouldn't pay librarians so much money to shelve. She added that there have been complaints to Mr. Davis and Mr. Ruffin that we need more staff for the new buildings.
- Dr. Musser said that it was a shame to build new buildings without enough staff.
- Ms. Lewis said that she hoped to have the new staff in place by November 29.
- Ms. Lewis said that as a cost-saving measure and to complete the County's Regional Library Plan, the Trustees should consider closing the McDougald Terrace branch. Citing low usage and the location of the Stanford L. Warren branch less than a mile away, she said that she would really like the Board to consider that option. She stated that this decision needs to come from the Board, rather than from the new director. Ms. Heron concurred, pointing out that this is a sensitive issue that will need to be handled carefully. Political implications of the move were discussed; Ms. Lewis and the Trustees agreed to consider this option in a future meeting.

**VIII. Old Business**

There was no old business to discuss.

**IX. New Business**

Mr. Roberts resigned his position on the Board of Library Trustees, citing health reasons. This was his last meeting. Ms. Lewis indicated that Mr. Schoenfeld will be the new Board Chair.

**X. Adjournment:** The meeting adjourned at 7:20 p.m.