

DURHAM COUNTY LIBRARY BOARD OF TRUSTEES
Thursday, September 17, 2015 6-8 p.m.
Southwest Regional, 3605 Shannon Road

CALL TO ORDER

Chairman Shawn Miller called the meeting to order at 6:05 p.m.

Present: Mrinmay Biswas, Melissa Kimathi, Hank Kinsley, Shawn Miller, Dawn Trembath

Wendy Jacobs – Board of County Commissioners Liaison, Alan Teasley – Friends Liaison

Tammy Baggett – Director, Lynn Barnette, Kathy Makens, Anita Robinson - Staff

Absent: Sandra Chambers, Angela Wilson

PUBLIC COMMENTS

There were no public comments.

I. APPROVAL OF MINUTES

July minutes were not approved pending clarification of the Health Report of the FY2015-2016 budget.

II. REPORTS FROM LIBRARY STAFF

Location Manager Report (L. Barnette)

The Summer Reading Kickoff was held at Northgate Mall with 3,600 in attendance, 70% higher than last year's 1000. A mid-point rally was assembled at Durham Central Park accompanied by food trucks and performers. The Museum of Life and Science served as the host for the finale with a door count of 2278. There was an increase in registration on all levels which included adults, children and teens. Registrations for summer reading were up 53% for adults, 36% for teens, and 19% for kids.

Durham County Library has partnered with Durham Public Schools for a summer reading competition. Schools with the largest percentage of students registered for summer reading were selected as winners. Friends of the Library will provide Rogers Herr Middle School, Easley Elementary School, Josephine Dobbs Early College High School, and Forest View Elementary School with 3D printers as winners of the competition. Schools will be presented with prizes once details are coordinated.

Two new tutoring programs are now going system-wide. Tutoring is being held at Southwest Regional on Tuesdays and Thursdays. The sessions are being conducted by teens and offer tutoring for grades K5-6th between 4:00 p.m. and 6:00 p.m.

ESOL (English for Speakers of other Languages) are being offered on Tuesdays and Thursdays 6:00 p.m. – 8:00 p.m.

Southwest Regional is in need of volunteers to coordinate for ESOL Children's Programming 2 days a week to read to children.

Currently Southwest Regional is accepting applications for three (3) staffing vacancies; Page position, Part-time Library Assistant, and Part-time Staff Assistant.

Southwest Regional has received feedback from customers concerning the lack of parking during peak times. They are tracking and recording customers' complaints.

Director's Report (T. Baggett)

The board welcomed Hank Kinsley, the newest board member.

Renovations - Library STEAM (Science Technology Engineering Arts and Math)

Plans call for an additional \$10 million increase from the 2009 plans. The estimated cost is now at \$34 million with additional square footage requested. More updates will be provided as information becomes available.

Various staff at Main will be assigned to assist with outreach once Main is closed.

The new bookmobile has arrived. There will be a celebration/ribbon cutting ceremony tentatively scheduled for October 17. Details are not finalized at this time. A second bookmobile will be purchased this year and will be a technology based bookmobile.

Makers Day is held the 3rd Saturday of each month at Main Library 10:00 a.m. – 1:00 p.m. The concept involves 3D printing and technology based DIY (do it yourself) projects.

Key vacancies at Main - Humanities Coordinator – Currently a staff member has been assigned to the position for 90 days until someone is hired permanently. Also the head of Library IT is currently vacant.

The John Cotton Dana Celebration will not be held on September 29 but will be rescheduled.

Staff Development Day will be held on Wednesday, November 18. The Trustees Award will be presented at that time. All board members are welcome to join staff for lunch and will be provided with a schedule once it is complete.

Ms. Baggett is currently serving on the Historic Stagville Board and North Carolina Central University Friends Board. She is also serving on the NCPLDA Awards Committee as Chair Person and Downtown Rotary. Ms. Baggett would like BOT Chair to attend a Rotary meeting as her guest and also join as a possibility to connect with the community. Other BOT members wishing to attend should let Ms. Baggett know.

Library Foundation

The Board of Trustees is in need of a representative to attend the Library Foundation meetings. The Foundation meets the first Monday of each month. Email Ms. Robinson if you are interested.

The library just completed the second phase of the revisioning project.

Interlibrary Loans (ILL) now has a full-time person and DCL can be a lender as well.

Communication Report (T. Baggett)

A communication report was not provided however copies of *Branching Out*, adult services flyers and humanities brochures were provided.

Library Health Report (K. Makens)

Credit cards are now being accepted beginning in June. The hand out provided by Ms. Makens shows the collection of money. Credit card payments are accepted online only. Collection revenue goes into the general fund.

Digital Bridge

Digital Bridge is a project to increase technical literacy in the community surrounding the Bragtown branch. There are three tracks: one for adults, one for teens, and one for children.

The adults begin learning basic computer literacy skills and work their way up to technology skills that will make them more employable, able to pursue higher education and/or just function effectively in the modern world. This differs from the library's regular computer classes in the amount of time and assistance the participants receive. The amount of time also makes it possible to teach beyond basic email and internet searching. Participants each receive a low cost desktop or laptop from United Way for participating.

Children and teens will learn different STEAM skills. They assemble computers (Raspberry Pi's) they will be allowed to keep. They will also learn how to repair traditional computers and build a server. In the current session, the teen and children's group have been combined because it is a small group of older children and younger teens. The group will be exposed to different programming languages and building electronics with the ability to work on what interests them most.

The project is being funded by the LSTA grant.

III. Reports of Officers, Boards and Committees

Committees - Mr. Miller will assign board members to various committees at the retreat on Friday, October 2.

Ad Hoc Retreat Committee - The board retreat will be held at The Durham Convention Center on Friday, October 2, 10:00 a.m. – 4:00 p.m. Please review the retreat handout and email Mr. Miller any feedback.

IV. SPECIAL REPORTS

The Friends met last Thursday and discussed renovation concerns of books sales and inventory. Top book sales have been at South Regional and Southwest. The Friends approved additional book shelving space at South Regional. There is currently a library staff proposal submissions in process. Durham County Library staff is invited to submit mini-grant/staff proposals to support projects to be launched during FY15-16. Funding is awarded by the Friends in the fall. The Friends will vote on proposals at their next meeting. The fall book sale will be held October 17-18 at Main Library.

V. OLD BUSINESS

Selection of New Board Member (S. Miller)

The board voted on recommendations for the current vacancy. Ms. Robinson will forward the names to the Board of County Commissioners for approval at their next meeting.

VI. NEW BUSINESS

NCLA Board - Librarian Certification Committee (T. Baggett)

A Board of Trustees member is needed to serve in this capacity. Please email Ms. Robinson should you have an interest in this opportunity.

BOT Trustees Award Selection

The Board voted on the Trustees Award winner to be presented at the November 18 Staff Day.

ADJOURNMENT

Mr. Miller asked for a motion to adjourn: Mr. Kinsley moved to adjourn. Ms. Jacobs seconded. The meeting adjourned at 8:20 p.m.