

DURHAM COUNTY LIBRARY BOARD OF TRUSTEES
Thursday, May 18, 2017 6-8 p.m.
South Regional Library, 4505 S. Alston Avenue

CALL TO ORDER

Chair Shawn Miller called the meeting to order at 6:06 p.m.

Present: Mrinmay Biswas, Sandra Chambers, Phillip Harris, Meli Kimathi, Hank Kinsley, Shawn Miller, Luis Olivieri-Robert, Dawn Trembath, Tammy Baggett, Sarah Alverson, Matt Clobridge, Terry B. Hill, Sandra Lovely, Kathy Makens, T. Che Anderson, Anita Robinson - Staff
James Hill – Board of County Commissioners Liaison

Absent: Alan Teasley – Friends Liaison
Absent: Angela Wilson

PUBLIC COMMENTS

There were no public comments.

I. APPROVAL OF MINUTES

Correction to March minutes Mr. Trembath should read Ms. Trembath.
Motion to approve March minutes: Mr. Kinsley Second: Ms. Chambers
The motion passed unanimously.

II. REPORTS FROM LIBRARY STAFF

Location Manager Report (T. Che Anderson)

Staffing:

The Main Library closed its doors on January 15th and as a result, the following individuals joined our team: Larkin Coffey (Page), Lakesha Epps (Page), K. Annie Jones (Page), and Chastity Stanfield (Children’s Librarian). We also welcomed Kedra Mason (Circulation Assistant).

Security:

We currently have two security officers assigned to our location. In addition, a community police officer assists during the afterschool hours.

Statistics:

We had 52,222 people visit the South Regional Library over the past six months. Staff presented 468 programs (November 2016 – April 2017) with a total attendance of 12,110. Meeting and Study Room space has been used 1,321 times over the past six months by 1,689 people. There were 34,419 computer sessions.

Children's Services:

Joel White created an Any Age Storytime program targeting families with children of various ages with an emphasis on music, movement, and learning. Chastity Stanfield started a Minecraft Club promoting STEAM learning through building and construction in a 3-D world. Children's staff partnered with the NC Symphony for a special education program and Buena Vista Disney Films for a community viewing of the Moana DVD release. Staff continue to offer a variety of programs: story time for various age levels, Korean story time, From Books to Big Screen, I Love Writing, Winter Craft Time, Winter Sing Along, Gingerbread House, Holiday Film Fest, STEAM Holiday Science, Local Author Visits: Melissa Mooney (*Eddie the Electron*) and Carlyne Kennedy Smith (*Timber Tails*), EOG Math Prep, African Dance with Osei, cooking classes, Dr. Seuss, Chalk It Up, Big Bang Boom, and Board Games.

Teen Services:

Attendance and the number of Teen programs have increased. Many of the teens have been collaborating with the Teen Librarian to offer programs that suit their interests. The teens enjoyed the following programs: game days, book clubs, cooking classes, movie matinees, sewing classes, college financial aid workshops, book talks, spa night, Flow Circus, and shrinky dinks.

Adult Services:

Teresa May serves on ALA's Alex Awards committee which nominates 10 adult books of high literary quality that appeal to young adults. Adult Services continued to offer a wide variety of programming: Master Gardener, Caring for Our Piece of the Earth, container gardening, ESOL, Spanish conversation, digital media, various book clubs, butterfly book sculptures, meditation, Zumba, Bull City Writers, vision boards, Meet the Author events: Sadeqa Johnson, Frances Dowell.

Circulation Services:

We were able to weed the entire Adult Fiction, DVD, CD, and Books-on-CD collections with the additional staff that we received when the Main Library closed. The Resources and Technical Services staff are currently assisting with collection maintenance in the Adult Non-fiction, Children's area, and Teen area.

Manager Summary:

Our meeting spaces continue to be heavily utilized. We served as a host location for the AARP Tax preparation program and SCORE workshops. We are excited about Summer Reading Kickoff and our Summer Reading programs. We are looking forward to another successful year of serving the South Regional community.

Director's Report (T. Baggett)

The National Association of Counties (NACo) 2017 Achievement Award for a library program titled "Round Table Talk: Open Conversations about Uncomfortable Topics" in the category of Libraries.

University of North Carolina, along with Durham and Charlotte Public Libraries and the Autism Society of North Carolina have been awarded a Laura Bush 21st Century Grant from the Institute of Museum and Library Services. With a grant of \$336,649, the University of North Carolina, in partnership with the Durham and Charlotte Public Libraries and the Autism Society of North Carolina, will conduct a research project that aims to help libraries equip people with Autism Spectrum Disorders and their families with skills to become self-advocates.

Ms. Baggett was keynote speaker at the North Carolina Central SLIS graduation ceremony on Friday, May 12.

The library hosted Cosmas Haule of Arusha Tanzania. Mr. Haule is participating in a sister city program.

We are moving closer to a partnership with DPS to allow students to use their ID card as their library card.

Library is creating a service program building 7 little libraries throughout the city. The initiative is part of the Summer Reading program.

Durham Reads Together (S. Alverson) - Sarah Vowell has been finalized as the speaker for Durham Reads Together on Monday, October 9. The selected reading will be the U.S. Constitution. A meet and greet/book signing will be held. Teens are organizing a scavenger hunt and Duke Law School will conduct a mock trial and debate. North Carolina Central University will participate as well.

Summer Reading Kickoff - This year's theme is Build a Better World! The library will be closed until 2:00 pm on June 17 to host the event. Please join us.

Health Report (K. Makens)

The library health report was distributed prior to the meeting. The Health Report for this month shows the new Managing for Results Budget format that will go into the County Manager's recommended budget document which will be available to the public. The first and second page show the cost and the number of staff to support the library's four program areas along with the definitions of those four programs. It is important to note that the total full time employees remain the same across fiscal years in the staff breakdown. The staff fluctuations in individual program areas relates to the roles of existing staff in the organization, and are not a request for additional positions. The second page also has the five performance measures that the Library has chosen to go into the recommended budget document for the public. The third page defines and explains the

measures. Please contact Kathy Makens, kmakens@dconc.gov, 919-560-0187 should you have questions.

Marketing & Development Manager Report (T. Baggett)
DOCUMENTARY FILM: GERTRUDE ELION

Saturday, May 20 @ 3 p.m., Southwest Regional Library

Please join us for this thoughtful documentary film on the life and work of Dr. Gertrude Elion, a ground-breaking Burroughs Wellcome scientist. Dr. Elion won the Nobel Prize in Physiology or Medicine in 1988 and spent most of her career making discoveries and doing research here in RTP. Panelists familiar with her work, and the many challenges of her career as a woman in science, will be available for Q&A following the film.

PIEDMONT LAUREATE MIMI HERMAN: FLIRTING WITH YOUR READER WORKSHOP

Thursday, June 15 @ 7:00 p.m., South Regional Library

Do you find yourself writing wallflower prose? Does your poetry sometimes feel heavy-handed, shy, lurking in corners, unable to charm even your Aunt Gladys? If so, this master clinic is for you. Find the part of you that is charming and churlish, marvelous and mysterious. Learn to sustain a certain intrigue and to read your reader. Mimi Herman—writer, teacher and flirt extraordinaire—will help you pull your prose and poetry out of the corner and onto the dance floor. Complete strangers will follow you for blocks, begging for the privilege of whisking you off to Paris (their treat, of course).

SUMMER READING KICKOFF 2017

Saturday, June 17, 10:00 AM - 2:00 PM, Northgate Mall

Build a Better World! Join us as we celebrate the kickoff of Summer Reading 2017 at Northgate Mall. Enjoy performers, games, face painting, music and a whole lot more!

III. Reports of Officers, Boards and Committees

Advocacy Report (A. Wilson/P. Harris/L. Olivieri-Robert)

Report will be combined with Board Development and Evaluation Committee report.

Art Committee (M. Biswas)

The committee is creating an inventory of current works for dissemination to other locations. The art committee would like artwork placed in Main library to reflect the culture in Durham.

Board Development & Evaluation Committee (D. Trembath)

Draft proposal – Will be discussed in New Business.

Facilities/Planning Committee (S. Alverson/S. Lovely)

Main Library Renovation – All staff have been relocated to various locations. The Makerlab and NC Room opened at Northgate. The library partnered and assisted the Friends move to Northgate.

Engineering will determine a demolition date on June 12. Once it takes place building will be turned over to construction manager. This requires Commissioners' approval. The request for approval will be presented to the Commissioners on June 12.

The new technology mobile will be 37 feet long and will provide STEAM related outreach in the community. The estimated delivery date is January 2018.

IT Committee (M. Clobridge)

Developing technology plan for library.

Policy Committee (T. Hill)

Policies reviewed Community Information Policy; Resources Selection; Circulation Fee Policy; Registration Policy (add explanation on #7 Online Temporary Card); Courteous Conduct (added gender identity in Purpose Statement); Meeting Room Policy (add language "of Trustees" to "the Library Board" in Policy Statement); Computer Use Policy; and Unattended Child Policy (second bullet point was struck under Supervision heading).

Voting on policies: Motion: Mr. Harris Second: Ms. Chambers
Motion passed with 1 abstain

SPECIAL REPORTS

Friends of Durham County Library Report (T. Baggett)

The Friends' book sale was held at Northgate Mall and raised over \$9,000.00. The book sale was a successful community event.

Durham County Library Foundation Report (S. Chambers)

Ms. Chambers attended the Foundation's annual meeting this past Monday. Jenny Levine presented an overview of humanities and a new slate of officers was voted into service followed by a reception. Tobacco Land Kiwanis' donated \$30,000.00 specific for future naming opportunities at Main. The Woodcroft Women's Club donated \$600.00 as well.

Old Business (S. Miller)

Old business was not discussed at this time.

New Business (S. Miller)

BOT Secretary Discussion

Motion to approve secretary position. Mr. Kinsley Second: Mr. Harris
Motion passed with 1 abstain

Slate of Officers for May Voting

Nominating committee – Shawn Miller, Sandra Chambers and Meli Kimathi were elected to serve as Chair, Vice Chair and Secretary respectively. Mr. Olivieri-Robert volunteered to assist as Vice Secretary in the event Ms. Kimathi is unable to attend meetings.

September Meeting – Annual Retreat will be held on Thursday, September 28 1:00 pm – 5:00 pm followed by the regular meeting.

The committee is planning a breakfast with State and Local Representatives to include County Commissioners to advocate for the library. The committee will determine a week in October and pinpoint a date to invite State and Local Representatives. The Board voted to hold the breakfast and will review frequency after initial event is held.

ADJOURNMENT

A motion was made to adjourn. Motion: H. Kinsley Second: S. Chambers
The meeting adjourned at 8:15 pm