

DURHAM COUNTY LIBRARY BOARD OF TRUSTEES
THURSDAY, FEBRUARY 17, 2022
6:00 p.m.
VIA ZOOM CALL

CALL TO ORDER

Chair Sandra Chambers called the meeting to order at 6:04 p.m.

Present: Mrinmay Biswas, Michael Case, Sandra Chambers, Miguel Jackson, Hank Kinsley, Luis Olivieri-Robert, Camilla Meek, Willis Whichard

Friends Liaison: Joel Lerner

Absent: Katie Kaefer

Staff: Tammy Baggett, Anita Robinson

PUBLIC COMMENTS

No comments were made.

I. APPROVAL OF MINUTES

Motion to approve January minutes: W. Whichard Second: M. Case.
Minutes approved unanimously.

II. OLD BUSINESS

No old business at this time.

III. NEW BUSINESS

Library Budget (H. Kinsley)

Mr. Kinsley and Ms. Chambers met with Ms. Kathy Makens to obtain overview of library's budget. Mr. Kinsley shared update on budget requests with the Board. County budget retreat will be held Thursday, February 24 and conversations will be held with County Manager.

Communication Report

The communication report was distributed to board members prior to meeting.

Advocacy Report (W. Whichard)

Advocacy Committee has not met. Committee will not plan to meet at this time.

Art Committee (M. Biswas)

Committee has not met. A report was not given at this time.

Board Development & Evaluation Committee (H. Kinsley)

Board Development & Evaluation Committee has not met at this time.

SPECIAL REPORTS

Durham County Library Foundation Report (S. Chambers)

The Foundation's next meeting will be held Monday, March 14. A panel titled Women Run Durham will be held Tuesday, March 1 at 6:30 pm. Featured panelists are Mayor Elaine O'Neal; City Manager Wanda Page; BOCC Chair Brenda Howerton; Interim County Manager Claudia Hager, and Chief of Police Patrice Andrews. The moderator of the event will be ABC 11's Amber Rupinta. City leaders will hold a discussion and field questions. Registration is required to attend.

Friends of the Library (J. Lerner)

Library Fest will be held April 2022. More information detailing authors will be shared at a later time. Friends are planning to allocate scholarship money and will host a pop-up sale in March. They have created a strategic plan for marketing and publicity. Subcommittees will move forward to maximize.

Profits have continued with Friends for the third month in a row. January sales were strong. An added boost came from sale which offered 20% off purchases during the month of January.

Friends continue to accept donations at their new location, 3825 S. Roxboro Street, The Shoppes at Hope Valley.

Library Reports (T. Baggett)

Bragtown

Black History Month

- Meet the Author: Calvin A. Ramsey, Wednesday, February 23rd, 10:00 am -11:30 am.
- Bragtown Branch Library, in collaboration with the DCoL Humanities Department, will host author and playwright Calvin A. Ramsey for a virtual visit to discuss his book *Ruth and the Green Book*, as well as Durham's unique place in the historic Green Books. Special thanks to the Durham Library Foundation for sponsoring this program.

Black History Month Trivia- All Month

Come to Bragtown and see if you can find and learn about African American men and women. Come back every week for a different type of trivia!

East Regional

STEAM TEAM

- This month the children's department continued their monthly STEAM Team programming with Snow Globe Balloons!
- STEAM programming is so beneficial because it prepares children for successful futures by exposing them to different activities to develop their critical thinking.
- STEAM programming is also especially important for girls because it can help expand their access to jobs in high-growth industries, advancing economic opportunities for women, their families and their communities.

Creator Kit – Hot Chocolate Bombs

- Creator Kit is a monthly series of Adult Programs that allow adult patrons to explore their creativity. In January, the theme was Hot Chocolate Bombs.
- Creator Kit programs have been such a hit at East that we often fill up the 24 registration slots and tend to have an additional 20+ on the waiting list.
- For February, the Creator Kit series will focus on Shea Butter Lip Balm! If you are interested in attending, please sign up here: <https://durhamcountylibrary.libcal.com/event/8811780>

Family Literacy and Community Services

- Continues to explore creative and innovative ways to serve patrons amidst COVID restrictions.
- Majority of FLaCS unit attended NC Live Session on creating self-led literacy kits.

- Bookmobile’s attendance at Dream Big MLK Day Book Drive and Community Celebration in partnership with Book Harvest cancelled due to increased risk to staff health and safety.
- OASIS working with Grant Writer for funds to refresh the Dementia Reminiscing Kits.
- Foundation Grant Selected to fund the Get Set! Initiative.

Community Engagement Statistics

- Multi Sensory Environment Room Use: 27 External Bookings, 4 Internal Bookings.
- Family Literacy and Community Services
 - OASIS: 43 stops, 1,870 total attendance, 8 book drops, 48 craft and activity packets delivered (120 coloring/activity pages, 75 inspirational quotes).
 - Bookmobile: 17 stops, total visitors 1,079 (186 teachers, 893 children).
 - Get Set!: 52 daycares served, 302 total children.

IT

Staff Computer Replacements

- We are waiting on delivery of new computers for all staff who have individual desks.
- Currently, most staff have desktop computers. They will be replaced with laptops with docks to external keyboards, mice, and monitors.
- Staff will be able to be more mobile with a laptop and be able to work remotely if it becomes necessary again.

Integrated Library System

- The Request for Proposals for an Integrated Library System (ILS) was issued on January 16 with a due date of February 22.
- The deadline for vendors to ask questions was January 26.
- Once bids have been submitted, we will invite two or three finalists for a demo of their system.

Black History Month Display

- Daniel Davis custom-coded an interactive experience for the video wall at Main Library.
- The North Carolina Collection provided images and captions for a Black History Month exhibit.

Ongoing and Upcoming Projects

- Upgrading all catalog computers at locations (Almost complete).
- Replace all cash registers to meet County auditing requirements (Waiting on Purchase Order).
- Replace staff desktop computers with laptops (Waiting for delivery).
- Integrated Library System RFP (Waiting on submission deadline).
- Setup opt-in borrowing history in online catalog (Planned).
- Develop new online incident reporting system and archive (Waiting on final requirements).

North Carolina Collection

Honoring André Leon Talley

Durham native and fashion icon André Leon Talley passed away on January 18, 2022. The North Carolina Collection staff researched his life and legacy to share with the public in honoring him. In his memoir, he wrote: “My favorite retreat was the city library in downtown Durham, North Carolina. By the age of twelve, I had read every magazine and book I had come across.”

Local artist and Duke artist-in-residence Cornelio Campos gave his mural, *Migrante alas de mariposa* (Migrant Butterfly Wings) to the NCC as part of his collection, and the mural is now on display in the reading room. The mural represents the artist’s creative interactions with the themes of borders and immigration in our communities, and an intermingling of influences that happen when we construct new bridges and divides are crossed.

North Regional

Children's

- Scott continues to create the 'Circulating Connections' kits and scheduled new appointments to film at the Rougemont Water Treatment facility. He spent much of January preparing the February Black History & Futures scavenger hunt and resource guide, plus he shared ideas with the Racial Equity Taskforce on ways the group could contribute Black History content on behalf of the library system.
- Molly continues to provide excellent programming through the Homeschool Learning Lab and has assembled corresponding virtual kits for the lessons covered. She is also working on organizing the science kits that have been funded by the Foundation.

Adult and Young Adult

- Desiree attended the Progressive Discipline training webinar that was offered as professional development by County HR. Desiree has submitted her candidate selection package to HR for the part-time library assistant position and is waiting to hear if the candidate has accepted.
- Emily helped to prepare the North Carolina Reads Display and Rose created the MLK Jr. display.
- Dominique also attended the Progressive Discipline training as professional development along with the Digital Navigator and STEM DoBotStudio webinar. She created a Teen mystery display for January and the Speak Your Mind, activist display for February.

South Regional

Children's Programming

- Outside Funtime Storytime (Thursdays, depending on the weather).
- Songs, music, movement, stories, and more!
- Middle Grade Comic/Manga Book Club.

Adult Programming

- Neurodiversity Book Club.
- Surprising Facts About Sugar.
- South Regional Fiction Book Club.
- Not Your Mama's Book Club.
- SciFi Fantasy Book Club.
- Cookzilla Recipe Exchange.
- Scrappy New Year Take & Make.

Highlights

Jessica Lundin and Joel White were awarded a DLF grant for Express Yourself: Multimedia Studio (mini-MakerSpace Lab).

Southwest Regional

Programming

- 5 Passive/Virtual/Outdoor In-Person Programs.
- Winter Reading.
- Mo Willems Scavenger Hunt.
- Guessing Jar.
- Activity Packets.

Displays:

- International Lego Day.
- Cultivating New Habits.
- New Year New You.

- Civil Rights Movements for Kids.
- Fractured Fairy Tales.

Upcoming:

- African American History Scavenger Hunt.

Training Update

As part of our marketing strategy, staff received a fleece vest monogrammed with Durham County Library logo.

Customer Service 5-Star Initiative session was held virtually Thursday, February 10 for staff.

A customer service survey will be sent out to determine how public views library's customer service and customer satisfaction.

In-Person Programming

The library has set a tentative date of April 1, 2022 to resume offering in-person programs. Restrictions will be in place, as needed, according to recommended guidelines.

Deputy Director Update

Stephanie Fennell, North Regional Manager, has been hired as Deputy Director of Durham County Library. She will begin her new role Monday, March 7.

Ban Updates

The Library is working to make changes to permanent ban policy by exploring setting limitation which would allow appeals. As part of the appeals process, the Board of Trustees may be included to hear appeals and determine a final decision if needed. Currently the process is being reviewed by County Legal to determine role, if any, of the Board of Trustees.

Action Items (A. Robinson)

- Mr. Biswas will forward dementia resources information to Ms. Robinson.
- Ms. Robinson will forward Friends' Pop-Up date to Board.
- Ms. Robinson will communicate expiring terms for March agenda.

ADJOURNMENT

A motion was made to adjourn: C. Meek Second: W. Whichard

The next meeting will be held March 17, 2022.

The meeting adjourned at 7:04 pm.