

**DURHAM COUNTY LIBRARY BOARD OF TRUSTEES**  
**THURSDAY, AUGUST 15, 2024**  
**6:00 p.m.**  
**MAIN LIBRARY**

**CALL TO ORDER**

Chair Willis Whichard called the meeting to order at 6:02 p.m.

Present: Aquaris Anderson, Tracy Jackson, Tal Matalon, Ann McLain, Carl Newman, kynita stringer-stanback, Willis Whichard

Staff: ACM Tammie Hall, Anita Robinson, Leah Tietje-Davis

Guests: Rachel Boone, Joe Choo, Ivan Francis

**PUBLIC COMMENTS**

No public comments at this time.

**I. APPROVAL OF MINUTES**

Motion to approve July minutes: T. Matalon Second: A. McLain  
Minutes approved with corrections unanimously.

**Location Reports**

Leah Tiej-Davis, Site Manager at Southwest Regional, updated the Board on activities and events at the location.

**Facility**

Some activity has started with the roof trusses project. General Services has removed additional ceiling tiles and drywall to allow the structural engineer a larger view of the problem area. Plastic sheeting has been put up to limit dust and debris.

The roof replacement project of original roof is on hold until the truss repair has been completed. Lighting upgrade with LED fixtures should be completed Monday, Aug 19 – slight delay due to back ordered materials.

**Summer Reading**

The Children's Unit offered exciting programming such as DIY Tie for Teens & Tweens and Drag Story Hour. Children were able to experience the wonder of the library and have their love of reading nurtured by our Children's Staff. Southwest also hosted our first-ever Summer Reading Kickoff on June 10.

Southwest offered 100 programs for children and teens with 4,066 participants compared to last year with 125 programs and 2,667 participants.

**Upcoming Programs at Southwest Regional**

Children's and Teen units are on programming break, with a few special programs for the remainder of the month.

Wonderful World of Waffles – Thursday, August 22 10:30-11:30 am.

Back to School Storytime with NCCU's Black Law Students – Friday, August 23 4:00 pm – 5:00 pm

Adult unit  
Plant Swap - Saturday, August 17 2:00 pm – 3:00 pm

## **II. OLD BUSINESS**

No old business.

## **III. NEW BUSINESS**

Mr. Whichard reviewed committees for the 2024-2025 year. Mr. Whichard has stepped down as the Foundation Liaison and Mr. Newman will serve for 2024-2025. A copy of the list of committees and members is attached hereto and incorporated herein by reference.

The annual BOT award will be deferred to Spring Staff Development Day.

Trustee Appointment Recommendation – The board voted on a recommendation and Ms. Robinson will forward the recommendation to the Clerk’s Office.

### **Committee Updates**

#### **Advocacy Committee (W. Whichard)**

The advocacy committee has not met.

#### **Board Development & Evaluation Committee (W. Whichard)**

The Board Development Evaluation Committee did not meet. Mr. Whichard, Ms. Matalon and Ms. McLain will participate in the orientation for the new board member.

### **SPECIAL REPORTS**

#### **Durham County Library Foundation Report (W. Whichard)**

The Foundation does not meet during the summer months.

#### **Friends of the Library**

The Friends do not meet during the summer months.

#### **Library Reports (ACM T. Hall)**

ACM Hall provided updates on the hiring process for the Library Director.

### **Action Items**

- Ms. Robinson will forward the vacancy recommendation to the Clerk’s Office.

### **ADJOURNMENT**

A motion was made to adjourn: T. Jackson Second: T. Matalon  
The next meeting will be held Thursday, October 17 at Main Library.  
The meeting adjourned at 6:50 pm.

Durham County Library  
Board of Trustees

Committees 2024-2025

Advocacy

kynita stringer-stanback, Chair  
Carl Newman, Vice-Chair  
Tal Matalon  
New Member #1

Board Development and Evaluation

Ann McLain, Chair  
Aquaris Anderson, Vice-Chair  
Tracey Jackson  
New Member #2

Nominating Committee

Willis Whichard, Chair  
Ann McLain, Vice-Chair  
Aquaris Anderson  
Tal Matalon

Liaison to Foundation

Carl Newman